

# Privacy Statement

This Privacy Statement describes the processing of personal data related to Fifax Plc:s Annual General Meeting 2024.

Updated on 24 April 2024

## 1. Controller and contact information

Name	Fifax Abp
Adress	Industrivägen 115; 22270 Eckerö
Business ID	2453290-9
Name of contact person	Linda Lindroos
Contact information	Linda.Lindroos (a) fifax.ax

## 2. Name of register

Fifax Plc:s Annual General Meeting register 2024.

## 3. Purpose and legal basis for the processing of personal data

The purpose of processing of personal data is to make it possible to carry out the Controller's Annual General Meeting lawfully.

Personal data is processed only for purposes that are necessary for organising of the Annual General Meeting, such as to verify the registering person's identity and right of participation, to draw up the list of attendees, the list of votes and voting tickets and to organise voting.

The registration system for participation in the Annual General Meeting and the list of shareholders is maintained by Euroclear Finland Ltd.

The processing of personal data is based on the Controller's statutory obligations.

## 4. Personal data to be processed

The personal data to be processed includes the shareholder's and their possible representative's name, personal identity code and/or business ID, address, contact information, number of shares and votes, voting information, mode of authentication, basis for representation, date of registration, and possible information concerning any assistant, power of attorney, advance questions and possible other additional information given in connection with the registration.

The register contains the register of shareholders on the record date created by Euroclear Finland for the Extraordinary General Meeting, which contains, among other data, the shareholder's name, personal identity code/business ID, address and number of shares.

The register contains the temporary register of shareholders created by Euroclear Finland for the Extraordinary General Meeting, which contains information on the holders of nominee registered shares who have registered to the Extraordinary General Meeting and their number of shares.

## 5. Regular sources of data

As a rule, personal data is collected from the person themselves or their representative in connection with the registration to the Extraordinary General Meeting.

Based on the personal data provided in connection with the registration, Euroclear Finland Oy retrieves the shareholder's number of shares from the register of shareholders created by Euroclear Finland Ltd. on the record date of the meeting.

## 6. Disclosures of personal data

Based on the register, the list of attendees and voting summaries are created and appended to the minutes of the meeting.

In accordance with the Finnish Limited Liability Companies Act, the register of shareholders, which contains, as per the record date of the meeting, the shareholders' name, municipality and number of shares and votes, is kept available at the Extraordinary General Meeting. The register also contains the data of the holders of nominee registered shares that have been entered into the temporary register of shareholders for the Extraordinary General Meeting.

## 7. Transfer of data to third parties and countries outside the EU or the European Economic Area

The data contained in the register can be shared to third parties that participate in the organisation of the Extraordinary General Meeting and require the register's data in their own operations. The data is not disclosed for commercial purposes.

Personal data is not disclosed or transferred outside the EU or the European Economic Area.

## 8. Register protection principles

Physical material is kept in a locked space with access only by those entitled to the data.

Electronic material is kept in a data centre that meets the requirements set for personal data processing. The data connection from the user's browser to the server is encrypted. Only a limited group of the Controller's and subcontractors' employees who require and process data to organise the Extraordinary General Meeting have access to the register.

## 9. Retention and erasure of personal data

Euroclear Finland Ltd. retains personal data for no more than four months after the end of the Extraordinary General Meeting.

The minutes of the Extraordinary General Meeting and the appended list of votes will be retained permanently. They contain the names of the shareholders attending the Extraordinary General Meeting, the names of possible representatives and assistants, numbers of shares and votes and the numbers of voting tickets.

Other data is destroyed when it is no longer necessary for drawing up the minutes or verifying its accuracy.

**10. Rights of data subjects**

The data subjects have the right to know what data concerning them has been saved. The data subjects have the right to have their data rectified, erased or completed. Any requests must be made in writing and addressed to the contact person mentioned in section 1.

The data subjects have the right to lodge a complaint with the Data Protection Ombudsman if they have any grievances concerning the processing. Instructions for this can be found on the Data Protection Ombudsman website at <https://tietosuoja.fi/>